

Import Documentary Collection Booking User Guide  
**Oracle Banking Trade Finance Process Management**  
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Oracle Banking Trade Finance Process Management - Import Documentary Collection Booking User Guide  
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# 1. Preface

## 1.1 Introduction

This user manual is designed to help you quickly get acquainted with Import Documentary Collection Booking process in Oracle Banking Trade Finance Process Management.

## 1.2 Audience

This manual is intended for the following User/User Roles:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

## 1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

Access to Oracle Support

Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Organization

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## 1.5 Related Documents

- Settlements User Manual
- Core Services User Manual
- Procedures User Manual
- Common Core - Automated End of Day User Manual

## 1.6 Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are

also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## 1.7 Conventions

The following text conventions are used in this document:





Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## 1.8 Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## 1.9 Glossary of Icons

This User Manual may refer to all or some of the following icons.

Icons	Function
	Exit
	Add row
	Delete row
	Option List

---

## 2. Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

### 2.1 Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

### 2.2 Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

### 2.3 Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

## 3. Import Documentary Collection Booking

This process handles the import document under collection. The Documents under Collection are submitted by the Exporter( also referred to as Drawer) directly to the Collecting Bank (Bank of the Importer or Drawee) or through the Exporter's Bank, the Remitting Bank. The collecting bank in turn will handle the documents under collection as instructed by the Drawer/ Remitting bank.

This section contains the following topics:

[3.1 Common Initiation Stage](#)

[3.2.4 Document Linkage](#)

[3.2 Registration](#)

[3.6 Reject Approval](#)

[3.5 Multi Level Approval](#)

### 3.1 Common Initiation Stage

The user can initiate the new import documentary collection booking request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

The screenshot shows the Oracle OBTFPM application interface. On the left is a sidebar menu with various options, including 'Initiate Task' which is highlighted with a red box. The main content area is titled 'Initiate Task' and shows a 'Registration' form. The form has three main fields: 'Process Name' with a dropdown menu showing 'Import Documentary Collections', 'Customer Id' with a text input field containing '000963' and a search icon, and 'Branch' with a dropdown menu showing '000-FLEXCUBE UNIVERSAL BANK'. At the bottom right of the form are two buttons: 'Process' and 'Clear'. The top right of the screen shows the user's name 'JEEVA' and email 'subham@gmail.com'.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Customer ID	Select the customer id of the applicant or applicant's bank.
Branch	Select the branch.

### 3.1.0.1 Action Buttons

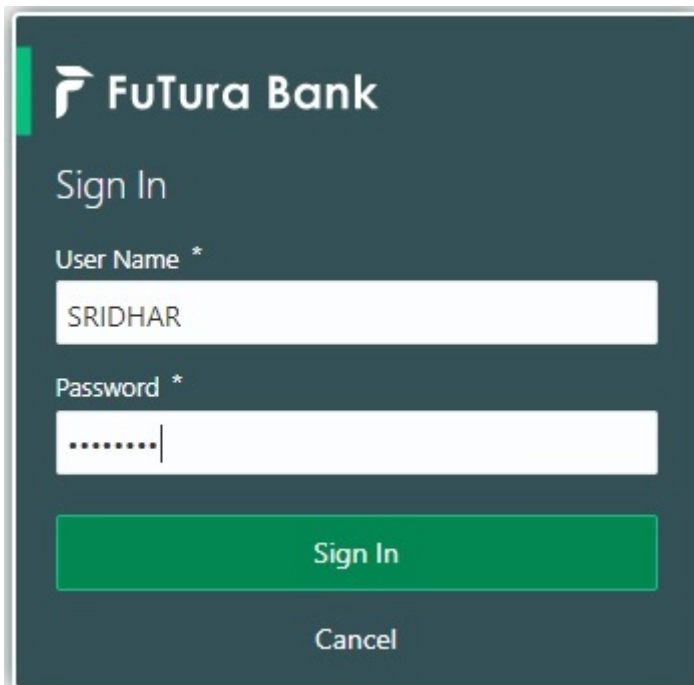
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## 3.2 Registration

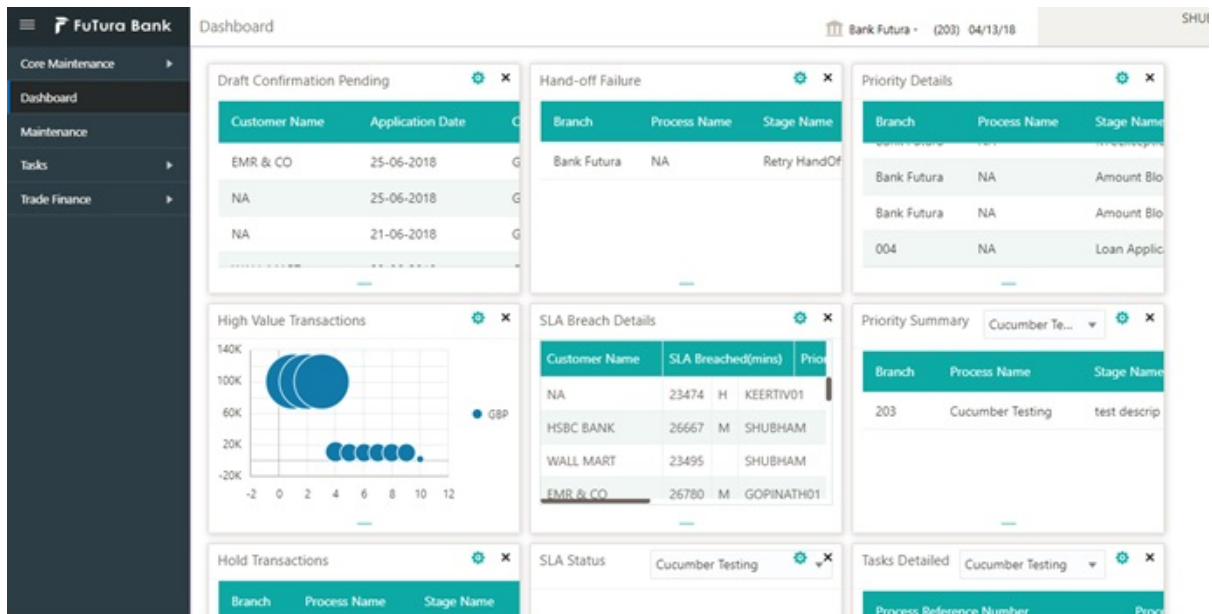
If the request the request will be available for an Bill expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

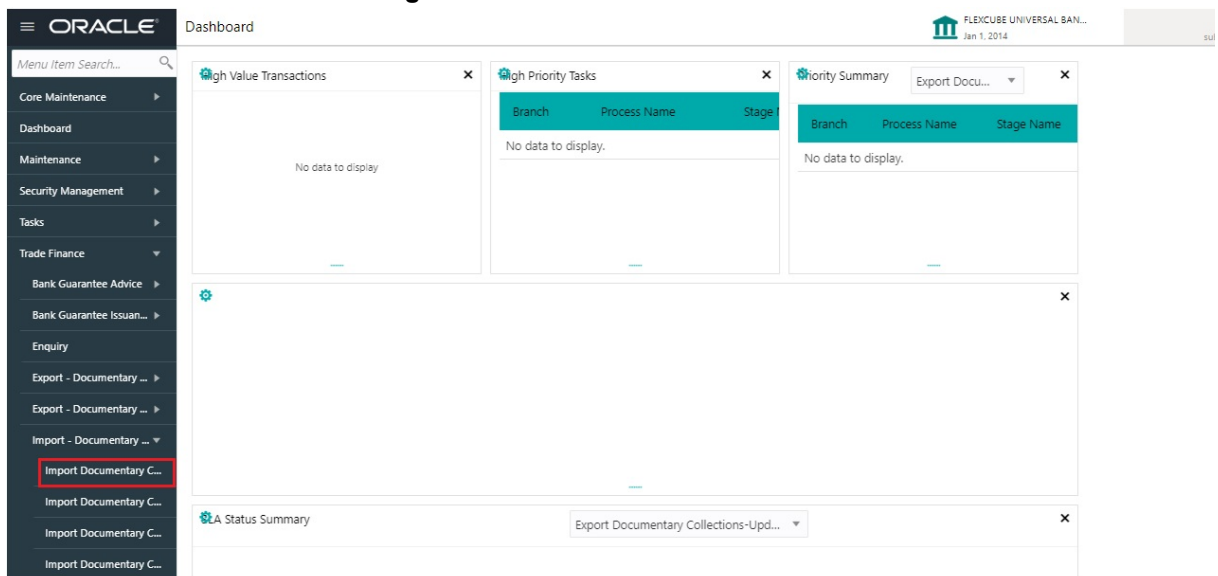
A screenshot of the FuTura Bank Sign In interface. The background is dark teal. At the top left is the FuTura Bank logo, which consists of a green square with a white stylized 'F' icon followed by the text 'FuTura Bank' in white. Below the logo, the text 'Sign In' is displayed in white. There are two input fields: 'User Name \*' with the text 'SRIDHAR' entered, and 'Password \*' with masked characters '.....'. Below the input fields are two buttons: a green 'Sign In' button and a white 'Cancel' button.



- On login, user must be able to view the dashboard screen with widgets as mapped to the user.



- Click **Trade Finance> Import Documentary Collection> Import Documentary Collection Booking.**



The registration stage has two sections Application Details and Collection Details. Let's look at the details of Registration screens below:

### 3.2.1 Application Details

Port Documentary Collection Booking  
Registration :: Application No:- 032IDCB000090273

Documents Remarks Overrides Customer Instruction

#### Application Details

Received From Remitting Bank

Drawee \*  
032204 Air Arabia

Branch  
032-Oracle Banking Trade Finan...

Priority  
Medium

Booking Date \*  
Aug 3, 2023

Remitting Bank/Remitter \*  
032301 ABU DHABI C

Remitting Bank Date/Remitting Date \*  
Aug 3, 2023

Bill Amount \*  
AED 20,000.00

Reference Number  
IDCB000090273

#### Collection Details

Documents Received

Reference Number  
ISNC232151501

Amount In Local Currency  
AED 20,000.00

Limit verification required

Tenor Type  
Sight

Operation Type \*  
COL

Finance Amount

Product Code \*  
ISNC

Stage \*  
FINAL

Drawer \*  
032205 Aldar Property

Product Description  
INCOMING DOCUMENTARY SIGHT BILL

Contract Reference Number  
032ISNC232151501

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Received from Remitting Bank	<p><b>Toggle on:</b> Set the toggle on, if documents are received from Remitting Bank. Applicable fields will be displayed to capture the Remitting Bank details.</p> <p><b>Toggle off:</b> Set the toggle off, if the documents are received from drawer. Applicable fields will be displayed to capture the Drawee information.</p>	
Drawee	<p>Provide the Drawee ID and Drawee Name. Alternatively, user can search the Drawee ID using LOV.</p> <p><b>Note</b></p> <p>If the selected drawee/ party is blacklisted the system displays a warning message.</p>	EMR & CO
Branch	<p>Read only field.</p> <p>Branch details will be defaulted based on the selected Drawee from the LOV.</p>	203-Bank Futura -Branch FZ1
Priority	<p>System will populate the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit of Registration stage.</p>	High

Field	Description	Sample Values
Submission Mode	<p>Select the submission mode of Import Collection - Booking request. By default the submission mode will have the value as 'Desk'.</p> <p><b>Desk-</b> Request at the Desk</p> <p><b>Courier-</b> Request received through Courier</p>	Desk
Booking Date	By default, the application will display branch's current date.	04/13/2018
Remitting Bank/ Remitter	<p>Select the Remitting Bank.</p> <p>Click the look up icon to search the Remitting bank based on Party ID/Party Name. You can also input the party ID and on tab out system will validate and populate the 'Remitting Bank' name.</p> <hr/> <p><b>Note</b></p> <p>In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".</p> <hr/> <p><b>Note</b></p> <p>If the selected remitting bank is blacklisted the system displays a warning message.</p> <hr/> <p><b>Note</b></p> <p>If the Remitting Bank details and the Remitting Bank Reference is already available in another Collection Booking, system should display a configurable override message, "This is a Possible Duplicate Document under an existing Documentary Collection" COLREF".</p> <hr/> <p><b>Note</b></p> <p>If the KYC non-compliant party is selected then the system immediately gives instant alert as "Customer ID - (CIF ID) is not KYC compliant."</p>	
Remitting Bank/ Remitter Reference	User can update the Remitting Bank reference number, if available.	

Field	Description	Sample Values
Process Reference Number	Unique OBTFPM task reference number for the transaction.  This is auto generated by the system based on process name and branch code.	
Remitting Bank Date/ Remitting Date	Provide the Remitting Bank message date.	
Bill Amount	Select the currency and specify the bill amount.	

### 3.2.2 Collection Details

Registration user can provide collection details in this section. Alternately, collection details can be provided by Scrutiny user.

Provide the Collection Details based on the description in the following table:

Field	Description	Sample Values
Document Received	Enables to user to select the number of sets of documents received from the LOV: <ul style="list-style-type: none"> <li>• First</li> <li>• Second</li> <li>• Both</li> </ul>	
Tenor Type	Select the Tenor Type from the LOV: <ul style="list-style-type: none"> <li>• Sight</li> <li>• Usance</li> <li>• Multi Tenor</li> </ul>	
Product Code	Select the product code for the collection.	
Product Description	Read only field.  This field displays the description of the product as per the product code.	
User Reference Number	User reference number is defaulted based on the description of the product as per the product code.	

Field	Description	Sample Values
Operation Type	<p>Operation type will be auto-populated from the collection booking. User can update the operation code, if required.</p> <p>User can book a documentary collection using the <b>Operation Type</b> as <b>FOP</b>, to indicate if the documents are to be delivered Free of Payment to the Drawee by the Collecting Bank.</p> <hr/> <p><b>Note</b></p> <p>User cannot change the operation type, If the operation code is set as ADV or COL or DIS in collection Booking.</p> <hr/> <p><b>Note</b></p> <p>User can change the operation type to ADV or DIS, if the operation code is set as ACC in collection booking.</p>	
Stage	<p>System displays the stage of the transaction. User can change the value from initial to final.</p> <hr/> <p><b>Note</b></p> <p>User cannot change the stage value from Final to initial.</p> <hr/> <p><b>Note</b></p> <p>For <b>Operation Type</b>, <b>FOP</b> the Stage to be defaulted to <b>Final</b> as Free of Payment is not applicable for Bills in Initial stage.</p>	
Contract Reference Number	On selection of the Product code, the contract reference number gets simulated from the back office and is displayed.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Finance Amount	<p>Read only field.</p> <p>Finance Amount will be auto-populated based on the selected Documentary Collection Number.</p> <p>This is an input field for <b>Operation Type</b>, <b>DIS/ PUR</b>.</p>	

Field	Description	Sample Values
Drawer	<p>Select the drawer ID and Drawer Name from the LOV.</p> <hr/> <p><b>Note</b></p> <p>If the selected drawee/ party is blacklisted the system displays a warning message.</p>	
Limit verification required	<p>Toggle On- Enables for limit verification.</p> <p>If the toggle is disabled and <b>Finance amount</b> has been provided, the system prompts an override message on Submit.</p>	
Avalization/Co-Acceptance Requested	<p>Option for the user to select if the bill is to be avalized.</p> <p>User can enable this option either during the Bill Booking or Amendment. During bill booking, the option can be enabled both INTIAL/FINAL stage and <b>Operation</b> is COL/ACC /DIS</p> <p>During the Amendment, stage should be Final.</p> <p>By default this option is disabled.</p> <p>Once the option is enabled, it can not be unchecked during any further actions or operations.</p> <hr/> <p><b>Note</b></p> <p>Option is not applicable for Sight bills, Multi-tenor and Bills Under LC.</p>	

### 3.2.3 Miscellaneous

Import Documentary Collection Booking  
Registration :: Application No:- 032IDCB000090273

Documents Remarks Overrides Customer Instruction

Application Details

Drawee \*  
032204 Air Arabia

Branch  
032-Oracle Banking Trade Finan...

Priority  
Medium

Remitting Bank/Remitter \*  
032301 ABU DHABI C

Remitting Bank/Remitter Reference \*

Booking Date \*  
Aug 3, 2023

Remitting Bank Date/Remitting Date \*  
Aug 3, 2023

Bill Amount \*  
AED 20,000.00

Collection Details

Imports Received  
Sight

Reference Number  
ISNC232151501

Product Code \*  
ISNC

Stage \*  
FINAL

Product Description  
INCOMING DOCUMENTARY SIGHT BILL

Contract Reference Number  
032ISNC232151501

Unit In Local Currency  
AED 20,000.00

Finance Amount

Drawer \*  
032205 Aldar Property

Limit verification required

Hold Cancel Save & Close Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li><b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li><b>Transaction Level Instructions</b> – In this section, OBTfPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	

#### Action Buttons

Submit	On submit, task will move to next logical stage of Import Documentary Collection Booking. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.	

Field	Description	Sample Values
Cancel	Cancels the Import Documentary Collection Booking Task. Details entered will not be saved and the task will be removed.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.	

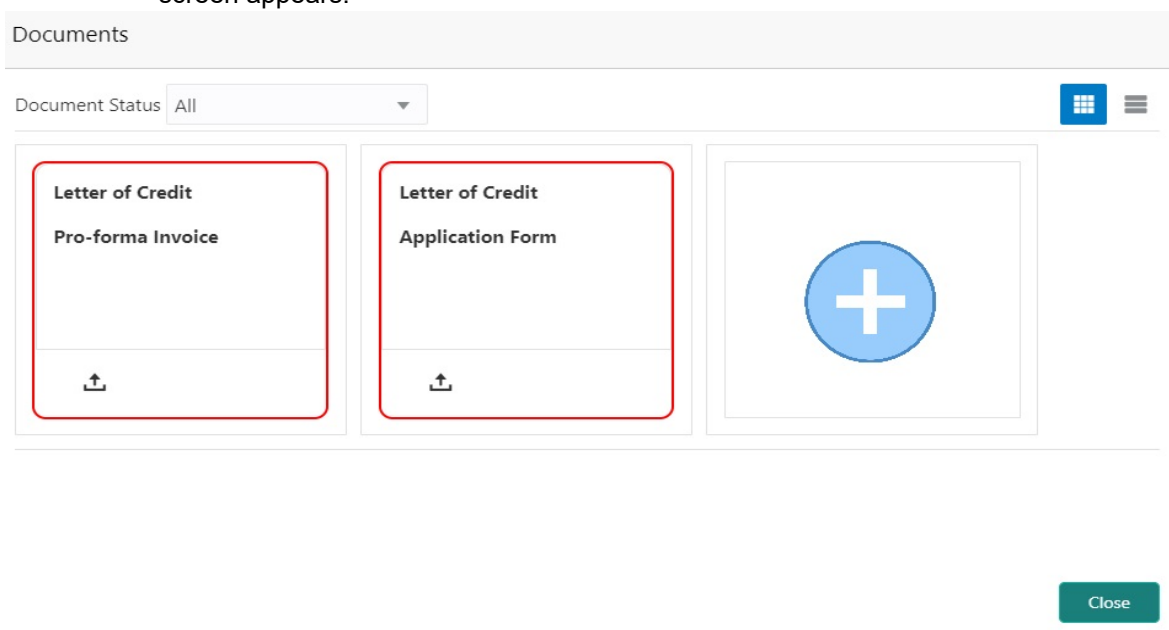
### 3.2.4 Document Linkage

The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document IDs available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.
2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.





3. Click the Add Additional Documents button/ link. The **Document** screen appears.

Document

Document Type \*  
Letter of Credit ▼

Document Title \*

Remarks

Drop files here or click to select

Selected files: []

Document Code \*  
Insurance Policy ▼

Document Description

Document Expiry Date

[Link Document](#)

Upload

Link

Cancel

Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	
Document Title	Specify the document title.	
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.

Link Document

Customer Id \*  
032204

Document Id

Document Type \*

Document Code \*

Fetch

Link Document	Document Id	Customer Id	Document Type	Document Code	Upload Date	Reference Number
No data to display.						

Page 1 (0 of 0 items)

Close

5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	
Document ID	This field displays the document Code from meta data.	
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from meta data.	
Document Code	This field displays the document code from meta data.	
Upload Date	The field displays the upload date of the document.	
Reference Number	The field displays the reference number of the document.	

6. Click **Link** to link the particular document required for the current transaction.

Link Document

Customer Id \*  
032204

Document Type \*  
Documentary Collection

Document Id

Document Code \*  
Insurance Policy

Fetch

Link Document	Document Id	Customer Id	Document Type	Document Code	Upload Date	Reference Number
<a href="#">Link</a>	1559	032204	HGJH	INSURANCE	Mar 9, 2023	032IDCB000017631
<a href="#">Link</a>	2649	032204	testing	INSURANCE	Mar 29, 2023	032ILCC000021179
<a href="#">Link</a>	4143	032204		INSURANCE	May 8, 2023	032ILCU000032029
<a href="#">Link</a>	4145	032204		INSURANCE	May 8, 2023	032ILCU000032042
<a href="#">Link</a>	4305	032204		INSURANCE	May 10, 2023	032IDCB000033105

Page 1 of 2 (1-5 of 7 items)
< 1 2 > >>

Close

Post linking the document, the user can View, Edit and Download the document.

7. Click Edit icon to edit the documents. The Edit Documents

Edit Document

Document Id  
2400

Application Reference Number  
PK2ILCI000019041

Document Type Id  
TFPM\_DOCTYPE001

Remarks

Document Title  
wqwq

Entity Reference Number  
PK2ILCI000019041

Document Description

Document Expiry Date  
Jun 29, 2022

Drop files here or click to select

Current selected files: []

Update

Cancel

## 3.3 Data Enrichment

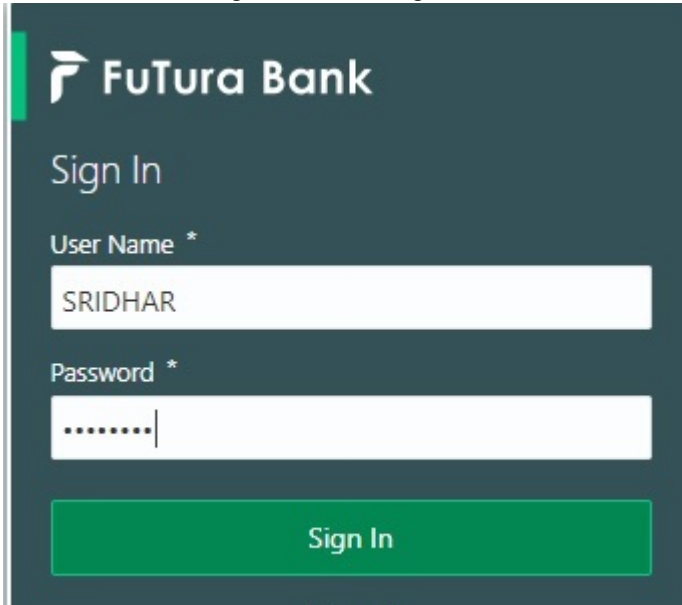
As part of Data Enrichment, user can enter/update details of the Import Documentary Collection Booking.

## Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

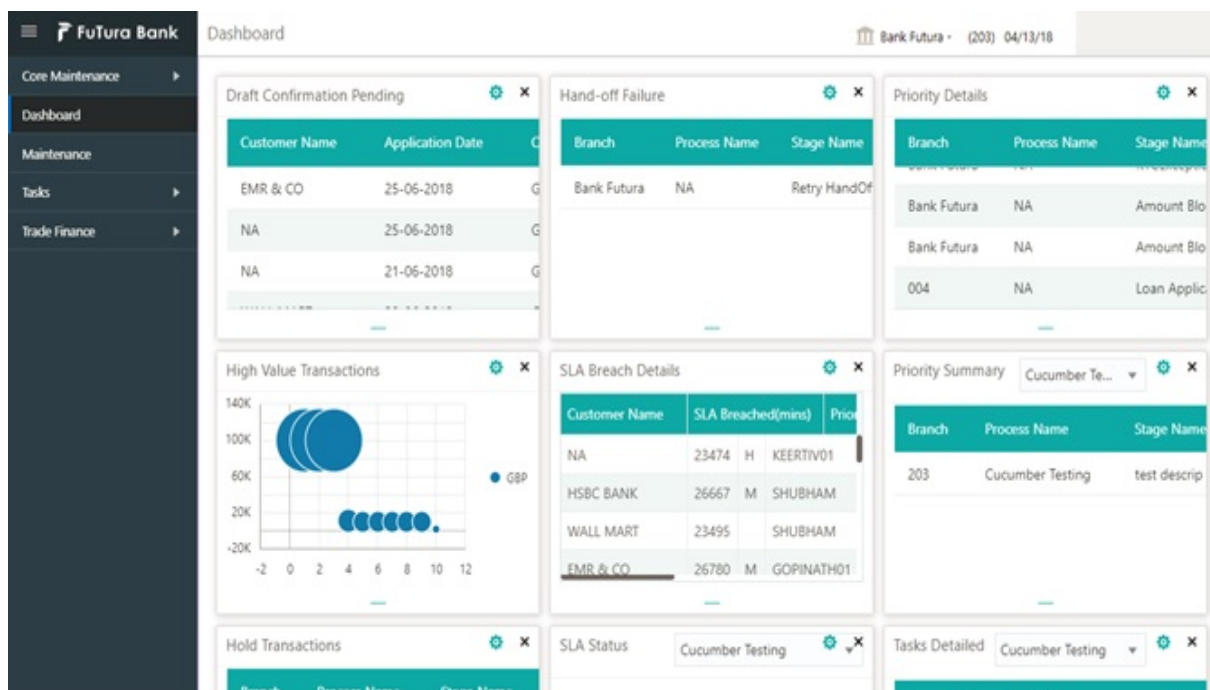
Do the following steps to acquire a task at Data enrichment stage:

1. Using the entitled login credentials for scrutiny stage, login to the OBTFPM application.



The image shows the 'Sign In' screen for 'FuTura Bank'. It features a dark blue header with the bank's logo and name. Below the header, there are two input fields: 'User Name \*' with the text 'SRIDHAR' and 'Password \*' with masked characters. A green 'Sign In' button is positioned at the bottom of the form.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



### 3. Click Trade Finance> Tasks> Free Tasks.

Free Tasks

Menu Item Search...

Refresh Acquire Delegate Reassign Flow Diagram

Action	Priority	Process Name	Process Reference	Application Number	Stage	Application Date	Branch
Acquire & Edit	M	Import Documentary- B...	000IDCB000030087	000IDCB000030087	DataEnrichment	1587020236841	000
Acquire & Edit	M	Export LC Update Drawi...	300ELCU000030043	300ELCU000030043	HandoffRetryTask	70-01-01	300
Acquire & Edit		Export LC Cancellation	300ELCC000030083	300ELCC000030083	DataEnrichment	1587019969620	300
Acquire & Edit	H	Export LC Advising	300ELCA000029957	300ELCA000029957	DataEnrichment	1586952466787	300
Acquire & Edit		Export LC Amendment	300ELCA000030067	300ELCA000030067	Scrutiny	1587018202990	300
Acquire & Edit	M	Export LC Liquidation	300ELCL000030053	300ELCL000030053	HandoffRetryTask	70-01-01	300
Acquire & Edit		Import LC Drawing	300ILCD000030054	300ILCD000030054	Scrutiny	1587014251663	300
Acquire & Edit	M	Import LC Issuance	GS1ILCI000028828	GS1ILCI000028828	Scrutiny		GS1
Acquire & Edit	M	Import LC Issuance	GS1ILCI000028828	GS1ILCI000028828	Scrutiny		GS1

### 4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

Free Tasks

Menu Item Search...

Refresh Acquire Delegate Reassign Flow Diagram

Action	Priority	Process Name	Process Reference	Application Number	Stage	Application Date	Branch
Acquire & Edit	M	Import Documentary- B...	000IDCB000030087	000IDCB000030087	DataEnrichment	1587020236841	000
Acquire & Edit	M	Export LC Update Drawi...	300ELCU000030043	300ELCU000030043	HandoffRetryTask	70-01-01	300
Acquire & Edit		Export LC Cancellation	300ELCC000030083	300ELCC000030083	DataEnrichment	1587019969620	300
Acquire & Edit	H	Export LC Advising	300ELCA000029957	300ELCA000029957	DataEnrichment	1586952466787	300
Acquire & Edit		Export LC Amendment	300ELCA000030067	300ELCA000030067	Scrutiny	1587018202990	300
Acquire & Edit	M	Export LC Liquidation	300ELCL000030053	300ELCL000030053	HandoffRetryTask	70-01-01	300
Acquire & Edit		Import LC Drawing	300ILCD000030054	300ILCD000030054	Scrutiny	1587014251663	300
Acquire & Edit	M	Import LC Issuance	GS1ILCI000028828	GS1ILCI000028828	Scrutiny		GS1
Acquire & Edit	M	Import LC Issuance	GS1ILCI000028828	GS1ILCI000028828	Scrutiny		GS1

Page 1 of 37 (1 - 20 of 727 items) K < 1 2 3 4 5 ... 37 > X

### 5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for data enrichment stage.

My Tasks

Menu Item Search...

Refresh Release Flow Diagram

Action	Priority	Process Name	Process Reference	Application Number	Stage	Application Date	Branch
Edit	M	Import Documentary- B...	000IDCB000030087	000IDCB000030087	DataEnrichment	1587020236841	000
Edit	M	Import Documentary- B...	000IDCB000030049	000IDCB000030049	Registration	1587013588867	000
Edit	M	Export Documentary Re...	000EDCR000029935	000EDCR000029935	Approval Task Level 1	70-01-01	000

The Data Enrichment stage has five sections as follows:

- Main Details
- Document Details
- Other Details
- Shipment Details
- Maturity Details
- Additional Fields
- Advices

- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields. Some of the fields that are already having value from Registration may not be editable.

### 3.3.1 Main Details

Main details section has two sub section as follows:

- Application Details
- Collection Details

#### 3.3.1.1 Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [3.2.1 Application Details](#) for more information of the fields.

Following field can be amended based on the description provided in the following table:

Field	Description	Sample Values
Priority	User can change the priority defaulted' Values are High, Medium and Low.	High

#### 3.3.1.2 Collection Details

The fields listed under this section are same as the fields listed under the [3.2.2 Collection Details](#) section in [3.2 Registration](#). Refer to [3.2.2 Collection Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

## Note

In case field Operation Type has value FOP (Free of Payment) that is populated from OBDX, system should retain the value and should not allow the user to edit the same.(Display only field if Submission mode is Online.

Collection Details

Documents Received

Contract Reference Number

Amount In Local Currency

Tenor Type \*

Operation Type \*

Finance Amount

Product Code \*

Stage \*

Drawer \*

Product Description

Contract Reference Number

Limit verification required

Request Clarification Reject Refer Hold Cancel Save & Close Back Next

### 3.3.1.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	<p>Click to view the overrides accepted by the user.</p>	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	



Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

### 3.3.2 Document Details

This section enables the user to capture the details of the documents received.

As part of document details screen in DE stage the user can capture the Transport Document reference and document date. On click of 'Next' system should validate the value in Document Reference field against the transport document/Bill of Lading (MARDOC) against any Outstanding Shipping Guarantees issued for the drawee and is not linked to any Documentary Collection or Import Letter of Credit. System should default the Shipping Guarantee Reference in the next screen.

System to display an override if the Bill Of Lading reference mentioned in the document details screen matches with that of the Bill of Lading reference in any of the unlinked Shipping Guarantees issued for the customer.

Capture the information based on the description in the following table:

Field	Description	Sample Values
Click '+' to add the document details.		
Document Code	System will default the document codes based on the product selected. User can add or delete the code by selecting the line on the grid.	
Document Type	System will default the document type based on the product selected.	

Field	Description	Sample Values
Document Description	System will populate the document description based on the document code. User can edit the description.	
Document Reference	<p>User can capture the document reference, if available.</p> <p>On click of 'Next' system should validate the value in this field against the transport document/ Bill of Lading (MARDOC) against any Outstanding Shipping Guarantees issued for the drawee and is not linked to any Documentary Collection or Import Letter of Credit. System should default the Shipping Guarantee Reference in the next screen.</p>	
Copies Received	User can edit the actual copies received.	
Originals Received	User can edit the actual originals received.	
Document Date	<p>User can edit the date on which the document is received.</p> <p>On click of 'Next' system should validate the value in this field against the transport document/ Bill of Lading (MARDOC) against any Outstanding Shipping Guarantees issued for the drawee and is not linked to any Documentary Collection or Import Letter of Credit. System should default the Shipping Guarantee Reference in the next screen.</p>	
Action	<p>Click Edit icon to edit the document code/ document date.</p> <p>Click Delete icon to delete the document code.</p>	

### 3.3.2.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"><li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li><li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li></ul>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

### 3.3.3 Other Details

Other Details enables the user to capture details like Shipping Guarantee reference, Credit Value Date, Debit Value Date, Other Bank charges etc.

ORACLE

(DEFAULTTENITY)

FLEXCUBE UNIVERSAL BANK

Aug 3, 2023

POORNIN

sulsham@gmail

port Documentary Collection Booking Update  
taEnrichment :- Application No:- 032IDCU000162767



Clarification DetailsDocumentsRemarksOverridesCustomer InstructionCommon Group MessagesIncoming MessageView Collection

Signatures

Main DetailsDocument DetailsOther DetailsMaturity DetailsAdditional FieldsAdvicesUpdated DetailsAdditional DetailsSettlement DetailsSummary

Other Details

Shipping Guarantee Reference

Shipping Guarantee Reference	Transport Document Reference	Transport Document Date	Amount	Action
0325GLC232156501	0325GT1000001815			 

Other Details

Debit Value DateAug 3, 2023

Credit Value DateAug 3, 2023

Value DateAug 3, 2023

Sender to Receiver MT412

Other Bank Charges

Other Bank Charges-1

Other Bank Charges-2

Other Bank Charges-3

Other Bank Charge Description-1

Other Bank Charge Description-2

Other Bank Charge Description-3

Other Bank Interest

Start Date

Other Bank Interest-1

ComponentINT1

Component Description

Interest Rate

Interest Basis

Waive

Other Bank Interest-2

ComponentINT2

Component Description

Interest Rate

Interest Basis

Waive

Other Bank Interest-3

ComponentINT3

Component Description

Interest Rate

Interest Basis

Waive

Request ClarificationRejectReferHoldCancelSave & CloseBackNo

### 3.3.4 Shipping Guarantee Reference

Field	Description	Sample Values
Click '+' to add the multiple shipping details.		
Shipping Guarantee Reference	Shipping Guarantee Reference is auto populated from the linked Shipping Guarantee details in the Shipping Detail Grid, based on the Transport Document Reference and Date provided in Bill, which is linked with the Shipping Guarantee.  User can select the Shipping Guarantee from the lookup.	
Transport Document Reference	Transport Document Reference is auto populated from the underlying Shipping Guarantee details..  System validates the Shipping Guarantee Transport Document reference number with Transport Document Reference number in a Bill, if user manually provides the Shipping Guarantee detail.	
Transport Document Date	Transport Document Date is auto populated based on the date provided in Bill, which is linked with the Shipping Guarantee.	
Amount	Shipping Guarantee amount is displayed in this field.	
Action	Edit: Click edit to edit the shipping guarantee details.  Delete: Click edit to edit the shipping guarantee detail.	

#### 3.3.4.1 Other Details

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Debit Value Date	Provide the debit value date.	
Credit Value Date	Provide the credit value date.	
Value Date	Provide the value date.	
Sender to Receiver Information-MT410	Click the edit icon and specify the additional information in Line 1-6 and click Save & Close to save the changes.  The user can edit the details by clicking the edit icon.	

### 3.3.4.2 Other Bank Charges

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Other Bank Charges - 1	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 2	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 3	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Description -1	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.	
Other Bank Description -2 to 3	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.	
Other Bank Description -3	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.	

### 3.3.4.3 Other Bank Interest

The user can enter the Interest details to be captured as a part of “Other Bank Interest” details section.

Provide the other bank interest based on the description in the following table:

Field	Description	Sample Values
Start Date	Provide the date from which the system starts calculating the Interest.	
Other Bank Interest-1, 2 and 3		
Component	This field displays the name of the interest Component.	
Component Description	Provide the description of the interest component.	
Interest Rate	Provide the rate to be applied for the interest component.	
Interest Basis	Select the calculation basis on which the Interest to be computed.	
Waive	Select whether the interest to be waived off. The options are: <ul style="list-style-type: none"><li>• Yes</li><li>• No</li></ul>	

### 3.3.5 Shipment Details

The shipment and goods details as per the documents are captured in the respective fields.

Oracle  
Trade Documentary Collection Booking  
Application No: PK1IDC8000026321

Clarification Details Documents Remarks Overrides Customer Instruction

Main Details  
Document Details  
Other Details  
Shipment Details  
Maturity Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Shipment Details  
Transshipment: ALLOWED  
Partial Shipments: ALLOWED  
Date of Shipment: Sep 1, 2021  
Place of Taking in Charge: Mumbai  
Port of Loading: Mumbai  
Port of Discharge: London  
Place of Final Delivery: London  
Carrier Name:  
Shipping Agent Name: John Smith  
Shipping Agent Address:  
INCO Terms: DDP  
INCO Terms Description: Delivered Duty Paid (named place of destination)  
45A Description of Goods and/or Services:  
Goods Code: UPLD\_GOOD\_5  
Goods Type: G  
Goods Description: upld\_good\_5  
Country of Origin:  
Insurance Company Code: INSUR1  
Insurance Company: INSURE CAPITAL LIMITED  
Policy Number:  
Multi-model/ Transshipment details:  
Carrier Name: SAS Carrier  
Port: London  
Action: [Checkmark] [Trash]

Request Clarification Reject Refer Hold Cancel Save & Close Back Next

#### 3.3.5.1 Shipment Details

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
Transshipment	Provide the transshipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> <li>Allowed</li> <li>Not Allowed</li> </ul>	
Partial Shipments	Provide the partial shipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> <li>Allowed</li> <li>Not Allowed</li> </ul>	
Date Of Shipment	Provide the date of shipment.	



Field	Description	Sample Values
Place Of Taking In Charge	<p>This field specifies the place of taking in charge (in case of a multi-modal transport document), the place of receipt (in case of a road, rail or inland waterway transport document or a courier or expedited delivery service document), the place of dispatch or the place of shipment as indicated on the transport document.</p> <p>Provide the details of place of taking in charge.</p> <hr/> <p><b>Note</b></p> <p>This field is alternate to <b>Port Of Loading</b>.</p>	
Port Of Loading	<p>This field specifies the port of discharge or airport of destination as indicated on the transport document.</p> <p>Provide the details of Port/Airport of Loading.</p> <hr/> <p><b>Note</b></p> <p>This field is alternate to <b>Place Of Taking In Charge</b>.</p>	
Port Of Discharge	<p>This field specifies the port of discharge or airport of destination as indicated on the transport document.</p> <p>Provide the details of Port/Airport of Discharge.</p> <hr/> <p><b>Note</b></p> <p>This field is alternate to <b>Place Of Final Destination</b>.</p>	
Place Of Final Delivery	<p>This field specifies the final destination or place of delivery as indicated on the transport document.</p> <p>Provide the details of Place Of Final Destination.</p> <hr/> <p><b>Note</b></p> <p>This field is alternate to <b>Port Of Discharge</b>.</p>	
Carrier Name	Provide the name of the carrier through which the goods were shipped.	
Shipping Agent	Provide the shipping agent name as per the document received.	
Shipping Agent Address	Provide the shipping agent details, if more than one carrier is used for the shipment.	

Field	Description	Sample Values
INCO Terms	Select the appropriate INCO terms.	
INCO Terms Description	The description of the INCO Term.	

### 3.3.5.2 Description of Goods and/or Services

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
+ Icon	Click + icon to add goods details.	
Goods Code	Click look up icon to select the goods code. Once you select goods code, value will populate in Goods Type and Goods Description.	
Goods Type	The goods type is auto populated depending on selected goods code.	
Goods Description	The goods description is auto populated depending on selected goods code.	
Action	Click Edit icon to edit the goods code. Click Delete icon to delete the goods code.	
Country of Origin	Provide the country of origin details as per the documents received.	
Insurance Company Code	Select the Insurance Company Code from the LOV.	
Insurance Company	Read only field. Insurance company details will be displayed as per the selected Insurance Company Code from the LOV.	
Policy Number	Provide the policy number.	

### 3.3.5.3 Multimodal/Transshipment Details

During shipment, if goods are shipped using multiple transports on its way or any transit ports, the details must be captured in this section.

Field	Description	Sample Values
Carrier Name	Provide the details of the carrier as per the documents received, if the goods were shipped via multiple carriers.	
Port	Provide the port details as per the document received, if the ship has transit on its way to the destination.	

Field	Description	Sample Values
Action	Click Edit icon to edit the Carrier name and port. Click Delete icon to delete the record.	

### 3.3.5.4 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.  The user can view and input/view application details simultaneously.  When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	

Field	Description	Sample Values
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

### 3.3.6 Maturity Details

A DE user can enrich the maturity details for Import Collection Booking'.

The screenshot displays the Oracle Import Documentary Collection Booking interface. The left sidebar contains navigation links: Main Details, Document Details, Other Details, Shipment Details, Maturity Details (selected), Additional Fields, Advices, Additional Details, Settlement Details, and Summary. The main content area is titled 'Maturity Details' and includes a 'Draft Details' section with a table for draft entries. Below this is the 'Maturity and Multi Tenor Liquidation Details' section, which contains a table with columns: S.No, Tenor Basis, Tenor Description, Start Date, Tenor Days, Transit Days, Maturity Date, Bill Amount, Liquidated Amount, Exchange Rate, and Liquidation Date. At the bottom, there are fields for Interest From Date, Interest To Date, Acceptance Commission From Date, and Acceptance Commission To Date. The top of the form shows the Oracle logo, user information (Oracle Banking Trade Finance, May 24, 2021), and application details (Import Documentary Collection Booking, DataEnrichment :: Application No:- PK11DCB000026321). Navigation buttons at the top include Clarification Details, Documents, Remarks, Overrides, and Customer Instruction. At the bottom, there are buttons for Audit, Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, and Back.

#### 3.3.6.1 Draft Details

Update the maturity details based on the description in the following table:

Field	Description	Sample Values
Draft Code	Update the draft code. Alternatively, user can search the draft details using LOV.	
Draft Amount	Update the draft amount.	
Action	Click Edit icon to edit the draft code. Click Delete icon to delete the draft code.	

#### 3.3.6.2 Maturity and Multi Tenor Liquidation Details

In case of multi tenor, user can provide multiple maturity details by clicking the plus icon.

Field	Description	Sample Values
SNo.	Serial number of the tenor record.	
Tenor Basis	Provide the tenor basis. This field is disabled if the Tenor Type is 'Mixed'.	
Tenor Description	The tenor base code description is displayed based on the selected tenor basis. The user to can edit the tenor description.	
Start Date	Select the start date.	

Field	Description	Sample Values
Tenor Days	Provide the tenor days. This field is disabled if the Tenor Type is 'Mixed'.	
Transit Days	Provide the transit days. This field is disabled if the Tenor Type is 'Mixed'.	
Maturity Date	<p>Maturity date as Start date + Tenor Days or Transit Days. This field is disabled if the Tenor Type is 'Mixed'.</p> <hr/> <p><b>Note</b></p> <p>In case if the Operation Type is FOP, Due date (Maturity date) is not applicable in this case and current branch date will be populated in the Maturity date field.</p>	
Bill Amount	Provide the bill amount.	
Liquidated Amount	Provide the liquidated amount.	
Exchange Rate	Provide the Exchange Rate.	
Liquidation Date	Provide the liquidation date.	
Liquidation Amount	Provide the bill amount.	
Rebate Amount	Provide the value for bill rebate amount.	
Action	Click Edit icon to edit the tenor record. Click Delete icon to delete the tenor record.	
Interest from Date	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.	
Interest to Date	Maturity date is auto-populated in this field.	
Accept Commission From Date	Provide the accept commission from date.	
Accept Commission To Date	Provide the accept commission to date.	

### 3.3.6.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	<p>Click to view the overrides accepted by the user.</p>	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"><li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li><li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li></ul>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	



### 3.3.7 Additional Fields

Banks can configure user defined fields as per their requirement in the Additional Fields Screen.

Oracle | My Tasks | (DEFAULTTIVITY) | (PK2) May 9, 2019 | sub

Import Documentary Collection Booking - DataEnrichment :: Application No: 190IDCB000057482

Main Details  
Document Details  
Other Details  
Shipment Details  
Maturity Details  
**Additional Fields**  
Advices  
Additional Details  
Settlement Details  
Summary

Additional Fields  
No Additional fields configured!

Audit | Reject | Refer | Hold | Cancel | Save & Close | Back

### 3.3.8 Advices

Advices menu displays the advices available under a product code from the back office as tiles. User can edit the fields in the tile, if required.

Oracle | My Tasks | FLEXCUBE UNIVERSAL BANK... Jan 1, 2014 | sub

Import Documentary- Booking - DataEnrichment :: Application No: 000IDCB000030087

Main Details  
Document Details  
Draft Details  
Shipment Details  
Maturity Details  
**Advices**  
Additional Details  
Settlement Details  
Summary

Advices

Advice : PAYMENT\_MESSAGE

Advice Name : PAYMENT\_MESSAGE  
Advice Party :  
Party Name :  
Suppress : N  
Advice

Audit | Reject | Refer | Hold | Cancel | Save & Close | Back

User can suppress the advice if required.

3.3.9 Additional Details

ORACLE

(ENTITY\_ID1)

FLEXCUBE UNIVERSAL BAN...  
Aug 3, 2023

OBC  
subham@gmail

Port Documentary Collection Booking  
Enrichment :: Application No:- 000IDCB000093358

Clarification DetailsDocumentsRemarksOverridesCustomer Instruction

Main Details  
Document Details  
Other Details  
Shipment Details  
Maturity Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Additional Details

Limit & Collateral

Charge Details

Preview Message

Payment Details

FX Linkage

Interest Details

Loan Preferences

Tracer Details

Screen ( 8 /

edit

Request ClarificationRejectReferHoldCancelSave & CloseBackNe

3.3.9.1 Limits & Collateral

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTfPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Provide the Limit Details based on the description in the following table:

Limit & Collateral

Limit Details

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	E
100172	Facility				100	AED	1000			11

ash Collateral Details

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral %	Contribution Amount	Contribution Amount in Account Currency	Account Balance Check Respon
No data to display.							


Deposit Linkage Details

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
PK2CDP1221100002	GBP	2023-04-20	GBP	87508	£495.00	PK2CDP1221100002	

Page 1 (0 of 0 items) < 1 >

Save & CloseClose



Field	Description	Sample Values
Plus Icon 	Click plus icon to add new Limit Details.	
Limit Details Click + plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.		
Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	
Linkage Type	Select the linkage type. Linkage type can be: <ul style="list-style-type: none"><li>• Facility</li><li>• Liability</li></ul> By default Linkage Type should be "Facility".	

Field	Description	Sample Values
Contribution%	<p>System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified.</p> <p>Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p>	
Liability Number	<p>Click <b>Search</b> to search and select the Liability Number from the look-up.</p> <p>The list has all the Liabilities mapped to the customer.</p>	
Contribution Currency	The LC currency will be defaulted in this field.	
Line ID/Linkage Ref No	<p>Click <b>Search</b> to search and select the from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.</p> <hr/> <p style="text-align: center;"><b>Note</b></p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.</p> <p>This field is disabled and read only, if <b>Linkage Type</b> is <b>Liability</b>.</p>	
Line Serial	<p>Displays the serial of the various lines available and mapped under the customer id.</p> <p>This field appears on the Limits grid.</p>	
Limit/ Liability Currency	Limit Currency will be defaulted in this field, when you select the <b>Liability Number</b>	
Limits Description	This field displays the limits description.	
Limit Check Response	Response can be 'Success' or 'Limit not Available' based on the limit service call response.	
Amount to Earmark	<p>Contribution amount will default based on the contribution %.</p> <p>User can change the value.</p>	

Field	Description	Sample Values
Expiry Date	This field displays the date up to which the Line is valid	
Limit Available Amount	<p>This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.</p> <p>The value in this field appears, if you click the Verify button.</p>	
Response Message	<p>Detailed Response message.</p> <p>The value in this field appears, if you click the Verify button.</p>	
ELCM Reference Number	This field displays the ELCM reference number.	

## Collateral Details

Collateral Details

Total Collateral Amount \*

\$67.00

Sequence Number

2.0

Collateral Contribution Amount \*

\$67.00

Settlement Account Currency

GBP

Contribution Amount in Account Currency

£0.00

Response

VS

Verify

Collateral Amount to be Collected \*

\$0.00

Collateral Split % \*

100.0

▼

▲

Settlement Account \*

PK1000327018

Q

Exchange Rate

1.3

▼

▲

Account Available Amount

£99,999,393,343.91

Response Message


The amount block can be performed as

Save & Close

Cancel

Field	Description	Sample Values
Click + plus icon to add new collateral details.		
Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon.		
Total Collateral Amount	Read only field. This field displays the total collateral amount provided by the user.	
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.	
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.	
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.	
Collateral Contribution Amount	Collateral contribution amount will get defaulted in this field.  The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.	
Settlement Account	Select the settlement account for the collateral.	

Field	Description	Sample Values
Settlement Account Currency	Settlement Account Currency will be auto-populated based on the Settlement Account selection.	
Exchange Rate	Read only field.  This field displays the exchange rate, if the settlement account currency is different from the collateral currency.	
Contribution Amount in Account Currency	Read only field.  This field displays the contribution amount in the settlement account currency as defaulted by the system.	
Account Available Amount	Read only field.  Account available amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.  System populates the response on clicking the <b>Verify</b> button.	
Response Message	Detailed Response message.  System populates the response on clicking the <b>Verify</b> button.	
Verify	Click to verify the account balance of the Settlement Account.	
Save & Close	Click to save and close the record.	
Cancel	Click to cancel the entry.	
Below fields appear in the <b>Cash Collateral Details</b> grid along with the above fields.		
Collateral %	<p>User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	

Field	Description	Sample Values
Contribution Amount	This field displays the collateral contribution amount.  The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.	
Account Balance Check Response	This field displays the account balance check response.	
Delete Icon 	Click minus icon to remove any existing Collateral Details.	
Edit Link	Click edit link to edit any existing Collateral Details.	

### Deposit Linkage Details

In this section which the deposit linkage details is captured.

System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/ modification of existing Linkage by calling Back-office system (DDA) system directly.

Deposit Linkage Details

Customer Id

091215

Deposit Branch

PK2

Deposit Available Amount

AED 87,508.00

Exchange Rate

Linkage Percentage % \*

45.00

Deposit Account

PK2CDP1221100002

Deposit Maturity Date

Deposit Available In Transaction Currency

Linkage Amount(Transaction Currency) \*

AED 450.00


Save & Close

Close

Field	Description	Sample Values
-------	-------------	---------------

Click + plus icon to add new deposit details.



Field	Description	Sample Values
Customer Id	Customer ID is defaulted from the system. User can change the customer ID.	
Deposit Account	Click <b>Search</b> to search and select the deposit account from the look-up. All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.	
Deposit Branch	Branch will be auto populated based on the Deposit account selection.	
Deposit Available Amount	Amount will be auto-populated based on the Deposit Account selection.	
Deposit Maturity Date	Maturity Date of deposit is displayed based on the Deposit Account selection.	
Exchange Rate	Latest Exchange Rate for deposit linkage should be displayed. This will be picked up from the exchange rate maintenance from the common core.	
Deposit Available in Transaction Currency	Deposit amount available should be displayed after exchange rate conversion, if applicable.	
Linkage Percentage%	Specify the value for linkage percentage.	
Linkage Amount (Transaction Currency):	System to default the transaction amount user can change the value.  System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.	
Below fields appear in the <b>Deposit Details</b> grid along with the above fields.		
Deposit Currency	The currency will get defaulted in this field.	
Transaction Currency	The currency will get defaulted in this field from the underlying task.	
Delete Icon 	Click minus icon to remove the existing Linked deposit details by selecting the Deposit.	
Edit Link	Click edit link to edit any existing deposit Details.	

### 3.3.9.2 Commission, Charges and Taxes

This section displays commission, charges and taxes details:

arge Details

Recalculate Redefault

Commission Details

Event

Event Description

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account	Amendable
No data to display.										

Page 1 (0 of 0 items) < 1 >

Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.										

Page 1 (0 of 0 items) < 1 >

Tax Details

Component	Type	Value Date	Ccy	Amount	Billing	Defer	Settl. Acct
No data to display.							

Save & Close Close

#### Commission Details

This section displays the commission details:

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	
Component	This field displays the commission component.	
Rate	Defaults from product. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
Modified Rate	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Currency	Defaults the currency in which the commission needs to be collected	

Field	Description	Sample Values
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	If check box is selected, charges/commissions has to be deferred and collected at any future step.	
Waive	<p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p>	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	
Amendable	Displays if the field is amendable or not.	

### 3.3.9.3 Charges Details

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p>	
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.  This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled.  The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	

### 3.3.9.4 Payment Details

Payment Details

Auto Liquidate ☐ Advance by Loan ☐ Settle Available Amount ☐ Allow Rollover ☐

Auto Change from Acceptance to Advance ☐ Liquidate using Collateral ☐ Outstanding Collateral Amount  Split Settlement ☒

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency
No data to display.						

Page 1 (0 of 0 items) < 1 >

Split Settlement

Component	Contract Currency	Amount
No data to display.		

Page 1 (0 of 0 items) < 1 >

Split Settlement Details

Fetch Exchange Rate

Sequence	Amount	Settlement Account	Account Customer	Account Currency	Account Branch	Original Exchange Rate	Action
1	100	1122334455	000335	GBP	000		

Page 1 of 1 (1 of 1 items) < 1 >

Save & Close Close

Provide payment details based on the description in the following table:

Field	Description	Sample Values
Auto Liquidate	<b>Toggle On:</b> Set the toggle 'On' if the auto Liquidation is required. <b>Toggle Off:</b> Set the toggle 'Off' if the auto Liquidation is not required.	
Advance by Loan	Read only field. Advance by Loan enables creation of loan at the time of Final liquidation.	
Settle Available Amount	Enable this option, if during settlement, the amount as available in the CASA account of the customer has to be utilized and for the balance if a loan has to be availed.	
Allow Roll over	Enable this option, to allow rollover.	
Auto Change from Acceptance to Advance	Read only field. This flag indicates whether an Acceptance type of bill should be automatically converted into an Advance type of bill on its liquidation date.	
<b>Note</b>  This option is applicable only for the bills that are co-accepted by the bank.		

Field	Description	Sample Values
Liquidate using Collateral	Enables the option if liquidation is done using Collaterals.	
Outstanding Collateral Amount	Read only field. Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.	
Split Settlement	<b>Toggle On:</b> Enables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill <b>Toggle Off:</b> Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill	Disable
Settlement Details - Liquidation		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays debit/ credit for the component.	
Account	Customer account.	
Account Description	Description of the account.	
Branch	Branch of the customer's account.	
Account Currency	Currency of the account.	
Split Settlement		
Component	Components gets defaulted based on the product selected.	
Contract Currency	Application displays the default currency for the component.	
Amount	Amount for each component. This is populated from the transaction details of the drawing.	
Split Settlement Details		
Sequence	Sequence of the settlement details.	
Amount	Amount for the split settlement.	
Settlement Account	Details of the settlement account.	
Account Customer	Customer account.	
Account Currency	Currency of the account.	

Field	Description	Sample Values
Account Branch	Branch of the customer's account.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Action	<p>Click Edit icon to edit the split settlement details record.</p> <p>Click Delete icon to delete the split settlement details record.</p>	

### 3.3.9.5 **FX Linkage**

This section enables the user to link the existing FX contract(s) to the Liquidation. User can link one or more FX deals to a Bill. The linked value of an FX deal(s) must not exceed the value of the drawing/bill.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

Following are the features of FX Linkage in BC.

- FX linkage cannot be linked at Bills at initial stage.
- When a bill is drawn under LC, the details of forward contract linked as a part of the LC, will be defaulted at bill.
- Linked amount will be defaulted against the corresponding FX sequentially.
- User can delink or modify the defaulted FX details at in the Bill.
- Bill maturity date should be greater than or equal to FX Value date.
- Sum of Linked amount will not be greater than Bill contract amount.
- Linked amount will not be greater than the available amount for linkage.
- Current Utilized amount will display the liquidated/purchased/discounted/negotiated amount of Bill contract. It cannot go beyond the linked FX amount.
- When a bill is drawn under LC, delink of FX at BC is allowed only if the linked FX is not utilized by the bill.
- Multiple forward FX contract could be linked and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. The same will be populated in the Average FX Rate.



Provide the FX linkage detail based on the description in the following:

Linkage

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
032FXF2230890501	GBP	AED	AED 149,873,698.50	1.5	AED 27,000.00	AED 2,100.00	Dec 30, 2025	

Page 1 of 1 (1 of 1 items) | < 1 >

Average FX Rate

Save & Close Cancel

FX Linkage

FX Reference Number \*

032FXF2230890501

Contract Amount

AED ▼ AED 149,999,998.50

Linkage Amount \*

AED ▼ AED 27,000.00

FX Amount in Local Currency

GBP ▼ £149,999,998.50

FX Delivery Period From

Currency

AED

Available FX Contract Amount

AED ▼ AED 149,873,698.50

Rate

1.5 ▼ ▲

FX Expiry Date

Dec 30, 2025

FX Delivery Period To

Save & Close Close

Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
-------	-------------	---------------

Click + plus icon to add new FX linkage details.

Below fields are displayed on the FX linkage pop-up screen, if the user clicks plus icon.

Field	Description	Sample Values
FX Reference Number	<p>Select the FX contract reference number from the LOV.</p> <p>On select and save and close, system defaults the available amount, bot currency, sold currency and rate.</p> <p>Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p>	
Currency	This field displays the FX SOLD currency from the linked FX contract.	
Contract Amount	<p>This field displays the FX SOLD currency and Amount.</p> <p>The user can change the currency.</p>	
Available FX Contract Amount	<p>This field displays the available FX contract amount.</p> <p>The value is from the "Available Amount" in FXDLINKG screen in OBTR.</p> <p>Available Amount SOLD currency and Amount is displayed.</p>	
Linkage Amount	<p>This field displays the amount available for linkage.</p> <p>The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone.</p> <p>The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.</p>	
Rate	This field displays the exchange rate defaulted from the linked FX Contract.	
FX Amount in Local Currency	<p>This field displays the FX amount in local currency.</p> <p>The value is defaulted as FX BOT currency and Amount from FXDTRONL</p>	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	

Field	Description	Sample Values
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Below fields appear in the FX linkage grid along with the above fields.		
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Linked Amount	Sum of Linked amount will not be greater than LC contract amount.  Linked amount will not be greater than the available amount for linkage.	
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.  The value is Total Utilized Amount SOLD currency and Amount for Import LC/Guarantee Issuance from FXDLINKG	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	
Action	Click the Edit icon to modify the FX details.  Click the Delete icon to delete the FX details.	

### 3.3.9.6 Tracers

This section enables the user to view the tracer maintained at Back Office. It also allows the user to add new tracer details. Add new tracer details based on the description in the following table:

Acknowledgement Tracer, Acceptance Tracer and Payment Tracer are applicable for this process.

Tracer Details

Payment Tracer

Tracer Required  
☐

Number of Tracers

Tracer Frequency

Tracer Medium

Tracer Receiver Party

Tracer Start Date

Acceptance Tracer

Tracer Required  
☐

Number of Tracers

Tracer Frequency

Tracer Medium

Tracer Receiver Party

Tracer Start Date

Template ID

Save & Close Close

Field	Description	Sample Values
Tracer Required	Enable the option, if tracer is required.	
Number of Tracers	Provide the number tracers required.	
Tracer Frequency	Provide the frequency for generation of the tracer.	
Tracer Medium	Select the tracer medium from the drop-down list.	
Tracer Receiver Party	Select the tracer receiver party from the LOV.	
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.	

### 3.3.9.7 Loan Preference

This section enables the user to link a loan to liquidate the document under collection. This section will be enabled based on the product selected for documents under collection.

Loan Preferences screen is enabled if the underlying Import Drawing/Collection product allows Advance by Loan Option. The details can be captured in Import Collection/ Drawing

Booking or Update or Liquidation processes and the loan gets created during Liquidation process.

Loan Preferences

Drawing/Collection Ref	Bill Currency-Amount	Customer Id	Customer Name
Product Code	Loan Currency-Amount	Original Exchange Rate	Exchange Rate
Loan Tenor Units	Tenor Type	Rate Type	Rate Code
Loan Finance Value Date	Loan Maturity Date		

Loan Interest/UDE Details

User Defined Element ID	UDE Description	Rate Code	Usage	UDE Value
No data to display.				

Limits

Linkage Type	Linkage Reference Number	Linked Percentage	Limit Amount
No data to display.			

Save & Close Close

Provide the loan preference details based on the description in the following table:

Field	Description	Sample Values
Drawing/Collection Ref	Defaults from the underlying task. User cannot change the value.	
Bill Currency-Amount	Outstanding Drawing/ Collection Currency and Amount. Defaults from the underlying task. User cannot change the value.	
Customer Id	Defaults from the underlying task. User cannot change the value.	
Customer Name	Applicant/ Drawee Name. Defaults from the underlying task. User cannot change the value.	
Product Code	Defaults from the underlying Collection/ Drawing Product maintenance. User cannot change the value.	
Loan Currency-Amount	Loan currency is defaulted from the bill currency. User can change this to Local Currency. System should display an error message on tab out if the currency selected is not a Bill currency or Local Currency.  System populates the loan account based on the outstanding drawing/ Collection amount less the collateral amount. User cannot change the Loan amount.	
Original Exchange Rate	System displays the Original Exchange rate.	

Field	Description	Sample Values
Exchange Rate	Exchange rate applicable for Local Currency. User can enter the Exchange rate. System validates the exchange rate is within the allowed range.	
Loan Tenor Units	Period of loan. System defaults the value. User can change the value. The numerical value for Days or months or Years is applicable.	
Tenor Type	System defaults the value. User can change the value. Values are Days, Months and Years. The numerical value for Days or months or Years is applicable.	
Rate Type	This field displays the rate type.	
Rate Code	This field displays the rate code.	
Loan/Finance Value Date	System defaults the branch date as Value date. User cannot change the value.	
Loan Maturity Date	Loan maturity date as default based on Tenor type and Tenor units. User cannot change the value.	
Loan Interest/UDE Details		
User Defined Element ID	System populates the UDE Element ID as part of simulation. User are allowed to change the selection through LOV.	
UDE Description	System populates the UDE description as part of simulation. If a user changes the UDE ID, system should populate the description.	
Rate Code	System populates the Rate code as part of simulation.	
Usage	System populates the details as part of simulation.	
UDE Value	System populates the value as part of simulation.	
Limits		
Linkage Type	System defaults the linkage type as "Facility" from back office.	
Linkage Reference Number	System defaults the Linkage reference as part of simulation. User can change the value. Linkages available for the customer should be displayed for selection.	

Field	Description	Sample Values
Linked Percentage	User can enter the value. Maximum is 100. User cannot enter negative values.	
Limit Amount	System defaults the value. System should populate the value based on the contribution percentage.	

### 3.3.9.8 Interest Details

The user can view and modify the Interest Details Simulated from Back Office system.

Interest Details

Interest Details

Component	Component Description	Rate Type	Rate Code	Min Spre...	Max Spread	Spread	Min Rate	Max Ra...	Rate	Modified Rate	Special Pricing Refere	Currency	Interest At	Waive	Charge Par...	Settlement Acc
ACP_IN	BC IMP ACCEPTANCE COMMISSION	Fixed					2	16	6.2			EUR	€0.85	<input type="radio"/>	Applicant	PK1000325325

### 3.3.9.9

Field	Description	Sample Values
Component	This field displays the component maintained in the back office.	
Component Description	This description of the component.	
Rate Type	System defaults the rate type maintained for the component in back office. Value can be: <ul style="list-style-type: none"> <li>• Fixed Floating</li> <li>• Special</li> </ul>	
Rate Code	This field displays the rate code applicable for the Componen.	
Min Spread	This field displays the minimum spread applicable for the Rate Code. This field have value only if the <b>Rate Type</b> is <b>Floating</b> .	
Max Spread	This field displays the maximum spread applicable for the Rate Code. This field have value only if the <b>Rate Type</b> is <b>Floating</b> .	
Spread	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.	
Min Rate	This field displays the minimum rate applicable for the Rate Code.	
Max Rate	This field displays the maximum rate applicable for the Rate Code.	
Rate	This field displays the value applicable for the Rate Code. User can change the value if the <b>Rate Type</b> is <b>Fixed</b> . System validates whether the Rate input is between the Minimum and Maximum Rate.	
Modified Rate	This field displays the modified rate.	



Field	Description	Sample Values
Special Pricing Reference Number	<p>Specify the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component).</p> <p>Special Pricing Reference is not applicable for Penal Interest components.</p> <p>For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.</p> <hr/> <p><b>Note</b></p> <p>System displays an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.</p>	
Currency	System defaults the Interest currency in this field.	
Interest Amount	User can input the interest amount, in case the <b>Rate Type</b> is <b>Special</b> , else user can not be able to input the amount. In such cases, the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.	
Waive	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.	
Charge Party	<p>System displays the Charge Party based on the type of transaction.</p> <p>In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills..</p>	

Field	Description	Sample Values
Settlement Account	System defaults the Settlement Account of the Charge Party for debit of Interest. User can change the value. System should display an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override.  In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPM).	
Settlement Currency	System defaults the currency of the Settlement Account.	
Settlement Branch	System defaults the branch of the Settlement Account.	

### 3.3.9.10 Preview Message

User can preview the message simulated for correspondence with Remitting Bank.

User can preview the MT999 messages for the applicable MT7XX messages generated by the Back office system in the Preview Message.

The screenshot displays the 'Preview Message' interface. It features two main sections: 'Preview - SWIFT Message' and 'Preview - Mail Advice'. Each section has a 'Language' dropdown menu (set to 'English'), a 'Message Type' dropdown menu, a 'Message Status' text field, and a 'Repair Reason' text field. Below these fields is a large 'Preview Message' area. The 'Preview Message' area shows a sample message: 'DEBIT ADVICE/TAX INVOICE' with details: 'DATE: 03-AUG-23', 'BRANCH ID:', 'BRANCH NAME:', 'BANK TRN: 100282764800003', and 'TRANS TIME:'. The message is from 'Air Arabia' to 'Air Arabia'. The interface also includes 'Save & Close' and 'Close' buttons at the bottom right.

Field	Description	Sample Values
Preview - SWIFT Message		
Language	Read only field. English is set as default language for the preview.	
Message type	Select the message type from the drop down. User can choose to see preview of different message like MT 700, MT 740 and MT 701.	

Field	Description	Sample Values
Message Status	Read only field. Display the message status of draft message of collection details.	
Repair Reason	Read only field. Display the message repair reason of draft message of collection details.	
Preview Message	Display a preview of the draft message.	
Preview - Mail Device		
Language	Read only field. English is set as default language for the preview.	
Advice Type	Select the advice type.	
Message Status	Read only field. Display the message status of draft message of collection details.	
Repair Reason	Read only field. Display the message repair reason of draft message of collection details.	
Preview Message	Display a preview of the advice.	

### 3.3.9.11 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.  The user can view and input/view application details simultaneously.  When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	

Field	Description	Sample Values
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Submit	<p>Task will move to next logical stage of Import Documentary Collection Booking.</p> <p>If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

### 3.3.10 Settlement Details

Oracle  
Sort Documentary Collection Booking  
Enrichment :: Application No:- PK1DCB000026321

Clarification Details Documents Remarks Overrides Customer Instruction

Main Details  
Document Details  
Other Details  
Shipment Details  
Maturity Details  
Additional Fields  
Advances  
Additional Details  
Settlement Details  
Summary

Settlement Details  
☐ Current Event

Screen ( 9 /

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AMT_PURCHASEDECD	USD	Credit	PK20037630047	CITIBANK IRELAND	GBP	No	No
BILL_AMT_EQUIV	USD	Credit	PK20037630047	CITIBANK IRELAND	GBP	No	No
BILL_LIQ_AMT	USD	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
BILL_LIQ_AMTEQ	USD	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
BKTAX_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
CASH_COLL_AMT	USD	Debit	PK20010440017	GOODCARE PLC	GBP	No	No
CASH_COLL_AMTEQ	USD	Credit	PK20010440017	GOODCARE PLC	GBP	No	No
CHG1_LIQD	USD	Credit	PK20010440017	GOODCARE PLC	GBP	No	No
CHG1_LIQD_AMTEQ	USD	Debit	PK20037630047	CITIBANK IRELAND	GBP	No	No
COLL_AMNDAMT	USD	Debit	PK20010440017	GOODCARE PLC	GBP	No	No

Request Clarification Reject Refer Hold Cancel Save & Close Back Next

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	

Field	Description	Sample Values
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	System displays the applicable netting indicator.	
Current Event	System displays the current event as Y or N.	

### 3.3.11 Summary

User can review the summary of details updated in Data Enrichment stage Import Collection - Booking request.

**ORACLE** My Tasks
 (DEFAULTTENTITY) (PK2) May 6, 2019 SRIDH subham@gmail

rt Documentary Collection Booking - DataEnrichment :: Application No: PK2IDC8000058749
 Clarification Details Documents Remarks Overrides Customer Instruction

Main Details  
 Document Details  
 Other Details  
 Shipment Details  
 Maturity Details  
 Additional Fields  
 Advices  
 Limits and Collaterals  
 Commission,Charges and Taxes  
 Preview Messages  
 FX Linkage  
 Loan Preference  
 Tracer Details  
 Payment Details  
 Settlement Details  
 Parties Details  
 Compliance details  
 Accounting Details  
 Interest Details

Summary

<b>Main Details</b> Booking Date : 2019-05-06 Submission Mode : Desk Remitter Reference : 45466 Bill Amount : USD 1200	<b>Document Details</b> Document 1 : Document 2 :	<b>Other Details</b> Value Date : 2019-05-06 Debit Value Date : 2019-05-06 Credit Value Date : 2019-05-06	<b>Shipment Details</b> Port of Loading : Port of Discharge : Shipment Date : Carrier Name :	<b>Maturity Details</b> Tenor Type : Usance
<b>Additional Fields</b> Click here to view : Additional fields	<b>Advices</b> Advice 1 : Advice 2 :	<b>Limits and Collaterals</b> Limit Currency : Limit Contribution : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified	<b>Commission,Charges and Taxes</b> Charge : Commission : Tax : Block Status : Not Initia	<b>Preview Messages</b> Language : ENG Preview Message : +
<b>FX Linkage</b> Reference Number : Contract Amount : Contract Currency :	<b>Loan Preference</b> Loan Product : LinkageRefNo : Loan Tenor : Loan Currency : Loan Amount : Loan Maturity :	<b>Tracer Details</b> Payment Tracer : No Acceptance Tracer : No Charge Tracer : No	<b>Payment Details</b> Advance by Loan : No Allow Rollover : Liquidate using : Collateral :	<b>Settlement Details</b> Component : Account Number : Currency :
<b>Parties Details</b> Drawee : WIPRO TECHNO RemittingBank : 014892 Drawer : DEEPAJI C	<b>Compliance details</b> KYC : Not Initia Sanctions : Not Initia AML : Not Initia	<b>Accounting Details</b> Event : Account Number : Branch :	<b>Interest Details</b> Component : Amount : Event :	

Screen ( 10 )

Reject Refer Hold Cancel Save & Close Back Print Sub

#### Tiles Displayed in Summary

- Main Details - User can view details about application details and Bill details.
- Document Details - User can view document details.
- Other Details - User can view the other details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view additional fields.
- Advices - User can view the advices.

- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges & Taxes - User can view charge details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- FX Linkage - User can view the FX Linkage details.
- Loan Preferences - User can view the Loan Preference details.
- Tracer Details - User can view the tracer details.
- Payment Details - User can view the payment details.
- Settlement Details - User can view the settlement details.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated by back office system.

---

#### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “ Value Date is different from Transaction Date for one or more Accounting entries.

- Interest Details - User can view the interest details.

### 3.3.11.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Submit	<p>Task will move to next logical stage of Import Documentary Collection Booking.</p> <p>If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	



Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	

## 3.4 Exceptions

The Import Collection Booking request, before the task moves to the approval stage, the application will validate the Amount Block, KYC and AML. A failure in validation of any of them, the task will reach exception stage for further approval for the exceptions.

### 3.4.1 Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create an amount block. On hand-off, system will debit the blocked account to the extent earmark and credit charges/ commission account in case of charges block or credit the amount in suspense account for earmarks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of updated available fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the "Amount Block Reference Number" to the back office. On successful handoff, back office will make use of these "Amount Block

Reference Number" to release the Amount Block done in the mid office (OBTFPM) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block

Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

### **3.4.1.1 Amount Block Exception**

This section will display the amount block exception details.

### **3.4.1.2 Summary**

Tiles Displayed in Summary:

- Main Details - User can view details about application details and Bill details.
- Document Details - User can view document details.
- Other Details - User can view the other details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view additional fields.
- Advices - User can view the advices.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges & Taxes - User can view charge details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- FX Linkage - User can view the FX Linkage details.
- Loan Preferences - User can view the Loan Preference details.
- Tracer Details - User can view the tracer details.
- Payment Details - User can view the payment details.
- Settlement Details - User can view the settlement details.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated by back office system.
- Interest Details - User can view the interest details.

### 3.4.1.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>	
Cancel	<p>Cancel the Import Collection Booking Amount Block Exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

### 3.4.2 Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for trade finance transactions will be listed in your queue. Open the task, to see summary tiles that display a summary of available updated fields with values.

User can pick up a transaction and do the following actions:

### Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

### 3.4.2.1 Summary

The screenshot displays the 'Summary' screen in the Oracle Trade Finance application. The interface includes a top navigation bar with 'My Tasks', 'Documents', 'Remarks', 'Overrides', and 'Customer Instruction'. The main content area is divided into several sections:

- Main Details:** Booking Date (2021-05-05), Submission Mode (Desk), Remitter Reference (565656), Bill Amount (USD 120).
- Document Details:** Document 1, Document 2.
- Other Details:** Value Date, Debit Value Date, Credit Value Date.
- Shipment Details:** Port of Loading, Port of Discharge, Shipment Date, Carrier Name.
- Maturity Details:** Tenor Type (Sight).
- Additional Fields:** Click here to view Additional fields.
- Advices:** Advice 1, Advice 2.
- Limits and Collaterals:** Limit Currency, Limit Contribution, Limit Status (Not Verified), Collateral Currency, Collateral Contr., Collateral Status (Not Verified).
- Commission, Charges and Taxes:** Charge, Commission, Tax, Block Status (Not Initia).
- Preview Messages:** Language (ENG), Preview Message.
- FX Linkage:** Reference Number, Contract Amount, Contract Currency.
- Loan Preference:** Loan Product, LinkageRefNo, Loan Tenor, Loan Currency, Loan Amount, Loan Maturity.
- Tracer Details:** Payment Tracer (No), Acceptance Tracer (No), Charge Tracer (No).
- Payment Details:** AdvanceByLoan (No), AllowRollover, LiquidateUsing Collateral.
- Settlement Details:** Component, Account Number, Currency.
- Parties Details:** RemittingBank (TBE BANK), Drawer (PK2WALKIN1), Drawee (PHIL HAMPTON).
- Compliance details:** KYC (Not Verified), Sanctions (Not Initia), AML (Not Initia).
- Interest Details:** Component, Amount, Event.

At the bottom right, there are buttons for 'Reject', 'Refer', 'Hold', 'Approve', and 'Back'.

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Document Details - User can view document details.
- Draft Details - User can view the draft details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Advices - User can view the advices.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Interest Details - User can view the interest details.

### 3.4.2.2 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>	
Cancel	<p>Cancel the Import Collection Booking KYC exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

### 3.4.3 Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

---

**Note**

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

**Approve**

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

**Refer**

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

**Reject**

The transaction due to non-availability of limits capturing reject reason.

**3.4.3.1 Limit/Credit Check**

This section will display the amount block exception details.

**3.4.3.2 Summary**

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Interest Details - User can view the interest details.

### 3.4.3.3 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>	
Cancel	<p>Cancel the Import Collection Booking Limit exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

## 3.5 Multi Level Approval

Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.

---

### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

### 3.5.1 Authorization Re-Key

Application will request approver for few field values to validate authorization. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Bill Amount
- Bill Currency

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

The screenshot displays a table with transaction details and an 'Approval Rekey' modal window. The table has columns: Acquire & E..., Priority, Process Name, Process Reference Num..., Application Num..., Stage, Application Date, Branch, Customer Number, and Amount. The modal window is titled 'Approval Rekey' and contains buttons for 'View Signature', 'Documents', and 'Remarks'. It also has input fields for 'Bill Amount' and 'Bill Currency Code', and buttons for 'Refer', 'Close', and 'Proceed'.

Acquire & E...	Priority	Process Name	Process Reference Num...	Application Num...	Stage	Application Date	Branch	Customer Number	Amount
Acquire & E...	Medium	Guarantee Issuance Isla...	091GT1000092206	091GT1000092206	Handoff RetryTask	23-08-03	091	091213	AED50,000.00
Acquire & E...	Medium	Import Documentary C...	032IDCB000092204			23-08-03	032	032204	AED5,000.00
Acquire & E...	Medium	Shipping Guarantee Iss...	032SGTI000092197			23-08-03	032	032212	£2,000.00
Acquire & E...	Medium	Drawings Under Transf...	032TLC000092195			23-08-03	032	032208	AED50,000.00
Acquire & E...	Medium	Import LC Issuance	032ILC1000092192			23-08-03	032	220009	AED1,000.00
Acquire & E...	Medium	Islamic Export LC Transf...	091IELT000092189			23-08-03	091	091213	AED10,000.00
Acquire & E...	Medium	Import LC Drawing	032ILCD000092186			23-08-03	032	032208	AED100.00
Acquire & E...	Medium	Import Documentary C...	032IDCB000090273			23-08-03	032	032204	AED20,000.00
Acquire & E...	High	Import LC Issuance	032ILC1000092174			23-08-03	032	032205	\$1,000.00
Acquire & E...	Medium	Import LC Amendment	032ILCA000092171			23-08-03	032	032204	AED5,001.00



## 3.5.2 Summary

My Tasks

( DEFAULTTENTITY )
Oracle Banking Trade Finan... May 5, 2021
ZARI subham@gn

Draft Documentary Collection Booking
Documents Remarks Overrides Customer Instruction Common Group Messages

Draft Task Level 1 : Application No:- PK11DCB000073760

Main Details	Document Details	Other Details	Shipment Details	Maturity Details	Additional Fields
Value Date : <b>2021-05-05</b> Mission Mode : <b>Desk</b> Mitter Reference : <b>\$55555</b> Amount : <b>USD 120</b>	Document 1 : Document 2 :	Value Date : Debit Value Date : Credit Value Date :	Port of Loading : Port of Discharge : Shipment Date : Carrier Name :	Tenor Type : <b>Sight</b>	Click here to view Additional fields :
Advices	Limits and Collaterals	Commission,Charges and Taxes	Preview Messages	FX Linkage	Loan Preference
Advice 1 : Advice 2 :	Limit Currency : Limit Contribution : Limit Status : <b>Not Verified</b> Collateral Currency : Collateral Contr. : Collateral Status : <b>Not Verified</b>	Charge : Commission : Tax : Block Status : <b>Not Initia</b>	Language : <b>ENG</b> Preview Message : -	Reference Number : Contract Amount : Contract Currency :	Loan Product : LinkageRefNo : Loan Tenor : Loan Currency : Loan Amount : Loan Maturity :
Tracer Details	Payment Details	Settlement Details	Parties Details	Compliance details	Accounting Details
Payment Tracer : <b>No</b> Acceptance Tracer : <b>No</b> Urgency Tracer : <b>No</b>	AdvanceByLoan : <b>No</b> AllowRollover : LiquidateUsing Collateral :	Component : Account Number : Currency :	Drawer : <b>PKZWALKINI</b> Drawee : <b>PHIL HAMPTON</b> RemittingBank : <b>TBE BANK</b>	KYC : <b>Not Verified</b> Sanctions : <b>Verified</b> AML : <b>Verified</b>	Event : Account Number : Branch :
Interest Details	Exception(Approval)				
Component : Amount : Rate :	KYC : <b>EXCEPTION</b> PLEASE VISIT : REMARKS FOR MORE DETAILS :				

Reject Hold Refer Cancel Appro

### Tiles Displayed in Summary:

- Main Details - User can view details about application details and documents under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Draft Details - User can view the draft details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Advices - User can view the advices.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated by back office system.

### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

- Interest Details - User can view the interest details.
- Exception (Approval) - User can view the exception (approval) details.

### 3.5.2.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

## 3.6 Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

### 3.6.1 **Summary**

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

### 3.6.2 **Action Buttons**

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

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